MAG-US CHECKLIST

NOTE: This supplement to the C.A.S.E. 1-A standard is based on the guidance material for the United States (U.S.)/European Union (E.U.) requirements stated in the Maintenance Annex Guidance (MAG) enacted on May 1, 2011. The reference numbers enclosed in parentheses ( ) that appear throughout this document refer to the applicable paragraph(s) in Section A, 5.1.1.1 of the current MAG.

Audit Date: _____ Vendor Allocation #: _____

C.A.S.E. Member #: _____ Auditor: _____

Vendor Name: _____

1. General	**YES**	**NO**	**N/A**
A. Refer to MAG-US Supplement.			
2. Special Conditions in accordance with the MAG			
A. Does the vendor hold a current FAA certificate? (2A)	_____	_____	_____
B. Does the vendor hold a current EASA certificate? (2B)	_____	_____	_____
NOTE: Obtain a copy of the FAA and EASA certificates.			
C. Has the repair station established, implemented, and maintained a Safety Management System (SMS) and are procedures for the SMS in place in its supplement to its Repair Station Manual?	_____	_____	_____
D. Has the vendor provided a supplement to its Repair Station Manual which has been accepted by the FAA on behalf of EASA? (2C)	_____	_____	_____
1) Are revisions to the supplement also accepted?	_____	_____	_____
2) Does the supplement include:			
a) A statement by the Accountable Manager of the repair station which commits the repair station to compliance with the current MAG and these special conditions?	_____	_____	_____
b) Detailed procedures for operation of an independent Quality Assurance System (QAS)?	_____	_____	_____

	YES	NO	N/A
c) Procedures for the release or approval for return-to-service for aircraft and the use of FAA Form 8130-3 for aircraft components along with any other information required by the owner or operator as appropriate?			
d) For airframe/aircraft rated facilities, procedures to ensure that the Certificate of Airworthiness (C of A) and the Airworthiness Review Certificate (ARC) are valid prior to the issue of a release to service document?			
e) Procedures to ensure that repairs/modifications, as defined by EASA requirements, are accomplished in accordance with EASA approved data?			
f) A procedure for the repair station to ensure that the FAA-approved initial and recurrent training program and any revisions thereto includes human factors training?			
g) Procedures for reporting unairworthy conditions on civil aeronautical products to EASA, the aircraft design organization, and the air carrier or operator?			
h) Procedures which ensure completeness of, and compliance with, the air carrier or operator work order or contract including issued EASA Airworthiness Directives and other issued mandatory instructions?			
i) Procedures to ensure that contractors meet the terms of Annex 2; that is, using an EASA-approved Part-145 organization or, if using an organization that does not hold an EASA Part-145 approval, the repair station approving the product for release- or return-to-service is responsible for ensuring its airworthiness?			
j) Procedures to permit work away from the fixed location on a recurring basis, when applicable?			
k) Procedures to ensure appropriate covered hangars are available for base maintenance, when applicable?			

3. Additional C.A.S.E. Requirements

A. Does the vendor maintain records of maintenance, preventive maintenance, and servicing, if any is required, for a minimum of three (3) years?			